



MAC
ELECTRIC AND LIGHTING

Join Our Team

Project Manager

Mac Electric & Lighting Company Inc.
Loveland, Colorado

Family owned and operated since 2001, Mac Electric Company Inc. is Looking to hire a Project Manager to join our team as we continue to innovate and grow.

As a specialized electrical and lighting contractor, Mac Electric works predominantly with commercial businesses to provide customized energy efficient lighting and control solutions as well as electrical services. We provide a fun family work environment with a culture breeding excellence, professionalism, quality and work/family balance.

Why People Love Working at Mac:

- Culture: Respectful Family Like Workplace
- Bonuses: Generous Annual Profit Sharing & Performance Bonus Program
- Local: Loveland Based & Locally Owned- Serving Northern Colorado
- Stability: 16 Years and Counting- 40 hours/week

We are seeking individuals who value integrity, respect, professionalism, and work-life balance. Applicants must have a valid driver's license, strong work ethic, and a positive attitude. A typical day starts and 7:30am and ends at 4:00pm- Monday thru Friday with occasional overtime - we provide work vehicles and pay our employees fairly for travel time from project to project.

Please visit our website at: www.MacElectricCo.com to apply and submit your resume.

Key Responsibilities:

- Manage and organize projects
- Create strategies to improve in field productivity and efficiency
- Oversee and manage the daily schedule of jobs
- Schedule and coordinate work with project subcontractors
- Assess and allocate the necessary manpower and resources needed to complete projects efficiently
- Serve as the communication liaison between field and office employees
- Supervise and train field employees to adhere to company processes
- Hold field employees accountable for following company processes
- Assist the operations manager with hiring and firing of field employees
- Provide quality assurance
- Attend weekly management meetings
- Organize and run weekly safety meetings

- Customer Satisfaction

Qualifications:

- Journeyman or Master Electrician with lead experience
- Ability to lead, inspire, and coach others
- Detail oriented
- Strong organizational skills
- Knowledge of how to use resources efficiently and cost effectively
- Ability to delegate
- Managerial Skills
- Excellent communication and interpersonal skills
- Innovative: Always seeking to improve best practices
- Computer Literate (PDF, Excel, Service Fusion/Other)

We Offer:

- Full Time, Salary
- Profit Sharing
- Benefits including health, dental, vision, and 401K with match
- PTO
- Paid Holidays
- Education